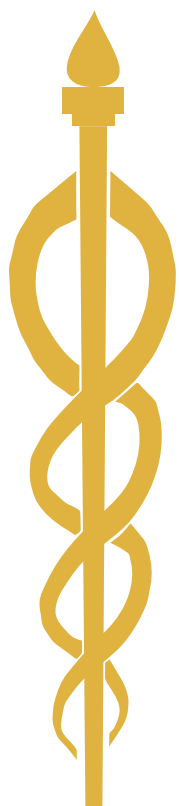


# Catalog Addendum



# American College

For Medical Careers

**Orlando, FL**

Revised: March 25, 2019

# Premier Education Group Policy on Temporary Leave of Absence - Extern/Internship Only

## Purpose of Policy:

This policy was developed to address current intern/externship students, as well as potential intern/extern students, unable to begin or continue the intern/externship portion of their program. The policy only applies to students who are unable to start or continue on site due to the Intern/Extern sites decision to suspend their participation in the program until the COVID19 virus and threat has been neutralized. No leave of absence will extend beyond 180 days per Federal guidelines.

**Note:** A student's decision to not participate in Intern/Extern during this time is not grounds for approval of a LOA.

This policy will be implemented throughout all Premier Education Group schools until such time as it is determined that normal operations can resume and sites reopen.

## Steps for Requesting a Leave of Absence ("LOA"):

1. Documentation must be received by the campus from the potential site or existing site informing the school that the site is temporarily suspending their participation as an intern/externship site due to the COVID-19 outbreak.
  2. Student must submit a request in writing to the campus for a temporary leave of absence. This writing request can be mailed, or emailed to the attention of the campus administration
  3. Once request has been received at the campus-level, the request is forwarded to Education Help at [educationhelp@pegschools.com](mailto:educationhelp@pegschools.com) for final approval.
  4. Education Help will provide the campus with a decision in writing and will forward the documentation to Registrar Help to implement the status change on the student.
- \* It is the Campus' responsibility to stay in touch with and track their Intern/Externs or Potential Intern/Externs while on a temporary leave of absence.

# VA Pending Payment Compliance

In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation and Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the students enrollment;
- Assess a late penalty fee to;
- Require student secure alternative or additional funding;
- Deny their access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Provide Chapter 33 Certificate of Eligibility (or its equivalent) or for Chapter 31, VA VR&E's contract with the school on VA Form 28-1905 by the first day of class.
- Note: Chapter 33 students can register at the VA Regional Office to use E-Benefits to get the equivalent of a Chapter 33 Certificate of Eligibility. Chapter 31 student cannot get a completed VA Form 28-1905 (or any equivalent) before the VA VR&E case-manager issues it to the school.
- Provide written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

It is the student's responsibility for payment of the amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement.

# Extern Sites

Employer	Address	City	State	Zip
Delta Internal Medicine	220 East Gore Street Suite 201	Orlando	FL	32806
Neurological Services of Orlando	3849 Oak Water Circle	Orlando	FL	32806
Rheumatology Associates of Central Florida	3160 Southgate Commerce Blvd. Suite 30	Orlando	FL	32806
South Orlando Pediatrics	100 West Gore Street	Orlando	FL	32806
Cannabis Card Orlando	1654 Norht Semoran Blvd Suite 148	Orlando	FL	32807
Obstetrics and Gynecology Specialist of Central Florida	930 South Semoran Blvd	Orlando	FL	32807
Omega Research Orlando	816 Mercy Drive	Orlando	FL	32808
Pediatric Medical Center	724 Charles Street	Orlando	FL	32808
Princeton Pediatrics	6001 Silver Star Road	Orlando	FL	32808
Care First urgent Care	1011 West Oakridge Road. Suite: A	Orlando	FL	32809
Comprehensive Health Center	1018 West Oakridge Road	Orlando	FL	32809
Orlando Psychiatric Associates	2345 Sand Lake Road	Orlando	FL	32809
Palm Coast Urgent Care Inc.	6388 Silver Star Road	Orlando	FL	32818
American Spine and Orthopedic Institute	7824 Lake Underhill Road. Suite H	Orlando	FL	32822
Urgent Med Care	716 South Goldenrod Road	Orlando	FL	32822
Orlando Family Practice Care	10967 Lake Underhill Road Suite 122	Orlando	FL	32825
Advanced Dermatology and Cosmetic Surgery	14050 Town Loop Blvd Suite 203	Orlando	FL	32837
Sunny Medical (Spanish speaking Only)	1183 South Orange Blossom Trails Suite D	Orlando	FL	32837
Top Care Chiropractic	4670 South Orange Blossom Trail	Orlando	FL	32839
Primary Care of Orlando	5308 S. John Young Parkway Suite 100	Orlando	FL	32839
Encompass Chiropractic	5336 S. John Yound Parkway	Orlando	FL	32839
Florida Cardiology, PA	255 Citrus Tower Blvd Suite 101	Clermont	FL	34711
Advanced Gastroenterological Associates	410 Celebration Place, Suite 400	Celebration	FL	34747
Foster Stern, LLC Internal Medicine	3008 17th Street	St. Cloud	FL	34769
Advanced Physical Medicine Centers	953 N. Semoran Blvd.	Orlando	FL	32807

